

International Admissions

Peck Hall 208
MTSU Box 120
Murfreesboro, Tennessee 37132
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mtsu.edu/intered



Curricular Practical Training

In order to receive Curricular Practical Training authorization, you must complete the work as part of an MTSU course. The work must be graded as part of this course, which must be for credit or a designed part of your class/program. It must also be directly related to your degree.

If you believe that the work will meet these CPT requirements, please ask your academic advisor or major professor to email international@mtsu.edu confirming:

1. The MTSU course number
2. That the student's work will count towards the class grade
3. The class is for-credit and directly-related to your major

In addition, please submit a job offer letter from the employer with the following details:

1. Type of work to be done
2. Number of hours to be worked (per week)
3. Employment start date
4. Employment end date
5. Employer name
6. Employer address

You will be notified by email when the CPT authorization is approved and you may retrieve your new I-20 form. Processing takes approximately two weeks.